



OAKFIELD HIGH SCHOOL EARLY GRADUATION PROCEDURES

A. TO PARENTS AND STUDENTS:

It is the belief of the educators of this school that most students will receive the greatest benefit from attending high school for a full four years. However, many senior students will complete basic requirements for graduation prior to the final semester of their senior year. The Board of Education has made provisions for possible early graduation in a few of these cases.

Parents and students should think carefully about the welfare of the student before making requests for early graduation. Many of the most satisfying personal and social experiences attained by a student during their school life occur during the final months of their senior year. Sometimes, students graduating early feel left out of many of these rewarding and worthwhile experiences.

Further, when applying for secondary education, colleges will look closely at a student's high school transcript to determine if the rigor of coursework and total number of credits in various subject areas meets their standards for admission. Students who apply for college before making the decision to graduate early will need to contact colleges to alert them of a change to their high school transcript which may affect admission decisions.

However, if such a request seems to be in the best interest of the student, please carefully follow the procedures for making this request. Be sure to comply with the deadline date and be sure that the student has good reasons for the request.

Applications must be completed and turned in to the High School Counselor by September 30th of their senior year. Applications turned in after that will only be considered if an unexpected urgent matter has arisen for the student.

B. REASONS FOR CONSIDERING EARLY GRADUATION:

The following three items will be reasons for the high school early graduation committee to consider a student for early graduation.

1. To permit students to begin advanced formal education.
2. To permit students to enter into apprenticeships, on-the-job training programs, and training programs in the armed services of the United States.
3. To permit students to aid themselves or their family during true personal or financial needs. This would include financing an education if, and only if, true financial need exists.

C. APPLICATION REQUIREMENTS:

The following items must be submitted to be reviewed by the early graduation committee:

1. A written request for early graduation from the student's parent/guardian. The reasons for making the request should be clearly stated with adequate explanation where necessary.
2. A written statement from the student giving his or her purpose in requesting early graduation. This should be a **detailed explanation of the exact plans** the student has for the second semester when he/she would not be in school and should include the following:
 - a. Reasons why the student and parent/guardian think the student will benefit more from this planned program versus a full year of high school.
 - b. Evidence of having met one or more of the reasons for considering early graduation.
 - c. The signature of both parent and student to approve and verify the statement.



Early graduation will not be granted unless the student has successfully completed all graduation course and credit requirements. Students should verify eligibility with their school counselor before completing this application.

PLEASE REMEMBER:

The student must earn passing grades in all required classes.

Additionally, the student must earn the following total credits in each content area as follows; English Language Arts (4 cr.), Social Sciences (3 cr.), Mathematics (3 cr.), Science (3 cr.), Computer Literacy (0.5 cr.), Financial Literacy (0.5 cr.), Health (0.5 cr.), Physical Education (1.5 cr.)

Lastly, the student must successfully pass the Civics Exam.

ADDITIONAL CONSIDERATIONS: Upon successful completion of the fall semester of a student's senior year, Early Graduates are now considered adult community members. As such, student passes to athletic events, co-curricular activities, any spring semester field trips, prom, and senior trip are not available for these students. Early graduates may participate in prom as a guest and will need to fill out the guest form. Also, early graduates will be allowed to fully participate in all graduation activities and scholarship opportunities afforded senior students.

EARLY GRADUATION APPLICATION

Student Name (Printed)

Date

I have read all sections of this document and I believe that my son or daughter has good reasons to leave school at the end of 1st semester of their senior year. I have attached my written request as indicated in section C.

Parent/Guardian Signature

I have read all sections of this document and I believe that my plans are more worthwhile than a 2nd semester of high school. I have attached my written statement as indicated in section C.

Student Signature